



# Agenda

## Planning and Licensing Committee

Wednesday, 12 June 2019 at 7.00 pm

Brentwood Ursuline Convent High School, Queens Road, Brentwood  
Essex CM14 4EX

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### Membership (Quorum – 4)

Cllrs Ms Sanders (Chair), McCheyne (Vice Chair), Chilvers, Fryd, Haigh, Jakobsson, Keeble, Kerslake, Morrissey, Mynott, McLaren and Tierney

### Substitute Members

Barrett, Dr Barrett, Bridge, Nolan, Mrs Fulcher, Laplain and Tanner

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### Agenda

Item	Item	Wards(s) Affected	Page No
	<b>Contents</b>		
1.	<b>Apologies for Absence</b>		
2.	<b>Minutes of the Previous Meeting</b>		7 - 12
3.	<b>Minutes of the Licensing Sub Committee</b> Minutes of the Licensing Sub Committee on 22 <sup>nd</sup> March 2019, 5 <sup>th</sup> April 2019 and 1 <sup>st</sup> May 2019.	All Wards	13 - 22
4.	<b>Planning &amp; Licensing - Terms of Reference</b> Report to follow.	All Wards	
5.	<b>Uber in Brentwood</b>	All Wards	23 - 60
6.	<b>12 WORRIN ROAD, SHEFIELD, ESSEX, CM15 8DE</b> <b>Application No. 19/00134/FUL</b>	Shenfield	61 - 74

Construction of a detached house and garage.

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|------------|--|---------------------------|
| <b>7.</b>  | <b>ESSEX POLICE &amp; LA PLATA HOUSE, LONDON ROAD, BRENTWOOD, ESSEX CM14 4QJ Application No. 18/0790/REM</b><br>Application for approval of reserved matters for scale, layout, appearance of buildings, access, and landscaping details pursuant to condition 1 of outline permission 16/01805/out for (outline application for demolition of existing police station buildings, conversion of la plata house to residential use and development of upto 70 new residential dwellings (all matters reserved) for the conversion of la plata to 4 x duplex dwellings and construction of two residential blocks of flats between 3 and 4 and half storeys consisting of 22x 1 bed, 36x 2 bed and 8 x 3 bed flats, with associated landscaping, parking and access. | Brentwood West 75 - 96    |
| <b>8.</b>  | <b>REGENT HOUSE, HUBERT ROAD, BRENTWOOD ESSEX Application No. 18/01601/OUT</b><br>Outline application within car park of existing residential block comprising 31 flats, including 11 affordable units and parking provided at a ratio of 0.9 spaces per dwelling (appearance and landscaping reserved matters).   | Brentwood West 97 - 112   |
| <b>9.</b>  | <b>BAYTREE CENTRE INCLUDING UNITS ALONG CHAPEL HIGH AND 40-42 HIGH STREET, BRENTWOOD, ESSEX Application No. 18/01745/FUL</b><br><br>Works to chapel ruins to include hard and soft landscaping, planting and tree pruning works, replacement of street furniture and pavement re-surfacing. Alterations to shopfronts facade across the centre including 40-42 high street. Change of use of from use class A1 to A3 at units 25-27 and units 23-24, and use class A1 to D2 at units SU12 and SU13 (both ground and first floors), 115sq.m of external restaurant/cafe space at chapel high, associated drainage and utilities works.  | Brentwood South 113 - 132 |
| <b>10.</b> | <b>BARNSTON WAY GARAGE SITE, HUTTON, BRENTWOOD, ESSEX CM13 1YE Application No. 19/00565/BBC</b><br>Demolition of existing garages and construction of 1 x 2 bedroom dwelling and 2 x 3 bedroom dwellings. Widening of existing access road to 6m and refuse improvements at the rear of Whittington Road.  | Hutton North 133 - 150    |
| <b>11.</b> | <b>Enforcement - Exempt Item</b>   | All Wards 151 - 152       |
| <b>12.</b> | <b>Urgent Business</b>   |                           |

A handwritten signature in black ink, appearing to read 'P. L. R. B.' with a large, sweeping underline.

Chief Executive

Town Hall  
Brentwood, Essex  
04.06.2019

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### Information for Members

#### Substitutes

The names of substitutes shall be announced at the start of the meeting by the Chair and the substitution shall cease at the end of the meeting.

Where substitution is permitted, substitutes for quasi judicial/regulatory committees must be drawn from Members who have received training in quasi- judicial/regulatory decision making. If a casual vacancy occurs on a quasi judicial/regulatory committee it will not be filled until the nominated member has been trained

#### Rights to Attend and Speak

Any Members may attend any Committee to which these procedure rules apply.

A Member who is not a member of the Committee may speak at the meeting. The Member may speak at the Chair's discretion, it being the expectation that a Member will be allowed to speak on a ward matter.

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting.

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#### Point of Order/ Personal explanation/ Point of Information

##### Point of Order

A member may raise a point of order at any time. The Mayor will hear them immediately. A point of order may only relate to an alleged breach of these Procedure Rules or the law. The Member must indicate the rule or law and the way in which they consider it has been broken. The ruling of the Mayor on the point of order will be final.

##### Personal Explanation

A member may make a personal explanation at any time. A personal explanation must relate to some material part of an earlier speech by the member which may appear to have been misunderstood in the present debate, or outside of the meeting. The ruling of the Mayor on the admissibility of a personal explanation will be final.

##### Point of Information or clarification

A point of information or clarification must relate to the matter being debated. If a Member wishes to raise a point of information, he/she must first seek the permission of the Mayor. The Member must specify the nature of the information he/she wishes to provide and its importance to the current debate. If the Mayor gives his/her permission, the Member will give the additional information succinctly. Points of Information or clarification should be used in exceptional circumstances and should not be used to interrupt other speakers or to make a further speech when he/she has already spoken during the debate. The ruling of the Mayor on the admissibility of a point of information or clarification will be final.

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### Information for Members of the Public

#### Access to Information and Meetings

You have the right to attend all meetings of the Council and Committees. You also have the right to see the agenda, which will be published no later than 5 working days before the meeting, and minutes once they are published.

Dates of the meetings are available at [www.brentwood.gov.uk](http://www.brentwood.gov.uk).

#### Guidelines on filming, photography, recording and use of social media at council and committee meetings

The council welcomes the filming, photography, recording and use of social media at council and committee meetings as a means of reporting on its proceedings because it helps to make the council more transparent and accountable to its local communities.

Where members of the public use a laptop, tablet device, smart phone or similar devices to make recordings, these devices must be set to 'silent' mode to avoid interrupting proceedings of the council or committee.

If you wish to record the proceedings of a meeting and have any special requirements or are intending to bring in large equipment then please contact the Communications Team before the meeting.

The use of flash photography or additional lighting may be allowed provided it has been discussed prior to the meeting and agreement reached to ensure that it will not disrupt proceedings.

The Chair of the meeting may terminate or suspend filming, photography, recording and use of social media if any of these activities, in their opinion, are disrupting proceedings at the meeting.

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 **Private Session**

Occasionally meetings will need to discuss some of its business in private. This can only happen on a limited range of issues, which are set by law. When a Committee does so, you will be asked to leave the meeting.

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  **Access**

There is wheelchair access to the meeting venue from the Main Entrance. If you do wish to attend this meeting, please contact the clerk should you have specific accessibility needs. There is an induction loop in the meeting room.

 **Evacuation Procedures**

Evacuate the building using the nearest available exit and congregate at the assembly point in the Car Park.